

Application Form



Composite (Salary & Dividend)

PAYE

Umbrella

Own Ltd

E-Mail mail@keypayroll.co.uk

Fax 0845 062 0044

Telephone 0845 062 0033

This form MUST be completed, signed and posted with ALL supporting information to:

KEY - 111 Union Street - Glasgow - G1 3TA

Section 1: Your Personal Details

Section 2: Your Bank Details

Surname

First name(s)

Address

Address

Postcode

NI Number

Date of Birth

Your E-Mail

Your Tel (Home)

Bank / B Society

Address

Address

Postcode

Account Name

Sort Code

Account Number

Your Tel (Work)

Your Tel (Mobile)

Section 3: Your Agency BRANCH Details

Section 4: Agency Accounts Department Details

Branch Name

Address

Address

Postcode

Contact

E-Mail

Fax

Telephone

Agency Payroll

Address

Address

Postcode

Contact

E-Mail

Fax

Telephone

Section 5: Your Agreed Rate, Occupation, Start Date etc

Rate (£'s)

Number Hours

Occupation

Start Date

Section 6: Supporting Information - (Please ensure this section is fully completed)

PLEASE FORWARD ONE OF THE FOLLOWING ITEMS BY POST WITH A SIGNED COPY OF THIS FORM

P45 Tick One

P46 Tick One

Is this your main source of income*

Do you receive a Pension

* If 'No' - Key will call you to clarify your situation

I confirm that to the best of my knowledge the above details are correct, and having reviewed the way I supply my services, I fully comply with all legislation in relation to IR35. I have read, understood, and agree to the terms on the Shareholders Agreement herein attached. Furthermore, I authorise all Recruitment Companies to whom I contract with, to pay all my invoices through Key until otherwise notified by me in writing.

Signed

Dated

Do Not Complete - Key Services Information ONLY

Limited Co. Name

Limited Co. No.

NOTES